

A meeting of the **OVERVIEW AND SCRUTINY PANEL (ENVIRONMENT, COMMUNITIES AND PARTNERSHIPS)** will be held in **CIVIC SUITE, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON PE29 3TN** on **THURSDAY, 4 APRIL 2024** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

AGENDA

APOLOGIES

1. MINUTES (Pages 5 - 10)

To approve as a correct record the Minutes of the Overview and Scrutiny Panel (Environment, Communities and Partnerships) meeting held on 7th March 2024.

Contact Officer: B Buddle
01480 388008

2. MEMBERS' INTERESTS

To receive from Members declarations as to disclosable pecuniary and other interests in relation to any Agenda item.

Contact Officer: B Buddle
01480 388008

3. OVERVIEW AND SCRUTINY WORK PROGRAMME (Pages 11 - 26)

- a) The Panel are to receive the Overview and Scrutiny Work Programme
- b) Members to discuss future planning of items for the Work Programme

Contact Officer: B Buddle
01480 388008

4. SUPPORTING RESIDENTS - DOMESTIC ABUSE POLICY (Pages 27 - 42)

To comment on the Supporting Residents – Domestic Abuse Policy Report.

Executive Councillor: S Ferguson

Contact Officer: J Collen
01480 388220

5. EXCLUSION OF PRESS AND PUBLIC

To resolve:-

that the public be excluded from the meeting because the business to be transacted contains exempt information relating to the financial and business affairs of any particular person (including the authority holding that information).

6. MATERIAL RECOVERY FACILITY CONTRACT PROCUREMENT (Pages 43 - 140)

To comment on the Material Recovery Facility Contract Procurement Report.

Executive Councillor: S Taylor

**Contact Officer: A Rogan
01480 388082**

7. CIVIL PARKING ENFORCEMENT - AGENCY AGREEMENT (Pages 141 - 210)

The Panel is invited to comment on the Civil Parking Enforcement – Agency Agreement Report.

Executive Councillor: S Taylor

**Contact Officer: G McDowell
01480 388386**

8. RE-ADMITTANCE OF PRESS AND PUBLIC

To resolve:

that the press and public be readmitted to the meeting.

9. CLIMATE EMERGENCY UK - COUNCIL CLIMATE SCORECARDS GAP ANALYSIS UPDATE (Pages 211 - 222)

To receive and comment on a presentation regarding the Climate Emergency UK – Council Climate Scorecards GAP Analysis Update.

Executive Councillor: L Davenport-Ray

**Contact Officer: H Lack
01480 388658**

10. ONE LEISURE ANNUAL PERFORMANCE REVIEW 2023-2024 (Pages 223 - 236)

To receive and comment on a presentation detailing the One Leisure Annual Performance Review for 2023-2024.

Executive Councillor: S Taylor

Contact Officer: G Holland
07791 274315

25 day of March 2024

Michelle Sacks

Chief Executive and Head of Paid Service

Disclosable Pecuniary Interests and other Registerable and Non-Registerable Interests.

Further information on [Disclosable Pecuniary Interests and other Registerable and Non-Registerable Interests is available in the Council's Constitution](#)

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This meeting will be filmed for live and/or subsequent broadcast on the Council's YouTube site. The whole of the meeting will be filmed, except where there are confidential or exempt items. If you make a representation to the meeting you will be deemed to have consented to being filmed. By entering the meeting you are also consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes. If you have any queries regarding the streaming of Council meetings, please contact Democratic Services on 01480 388169.

The District Council also permits filming, recording and the taking of photographs at its meetings that are open to the public. Arrangements for these activities should operate in accordance with [guidelines](#) agreed by the Council.

Please contact Mrs Beccy Buddle, Democratic Services Officer (Scrutiny), Tel No: 01480 388008/e-mail Beccy.Buddle@huntingdonshire.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the [District Council's website](#).

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.

HUNTINGDONSHIRE DISTRICT COUNCIL

MINUTES of the meeting of the OVERVIEW AND SCRUTINY PANEL (ENVIRONMENT, COMMUNITIES AND PARTNERSHIPS) held in Civic Suite, Pathfinder House, St Mary's Street, Huntingdon PE29 3TN on Thursday, 7 March 2024.

- PRESENT: Councillor J E Kerr – Chair.
- Councillors T Alban, M J Burke, S J Criswell, J E Harvey, N J Hunt, M Kadewere, C Lowe and D J Shaw.
- APOLOGIES: Apologies for absence from the meeting were submitted on behalf of Councillors S Bywater, S R McAdam and G J Welton.
- IN ATTENDANCE: Councillors L Davenport-Ray, S W Ferguson and S L Taylor.

53. MINUTES

The Minutes of the meeting held on 1st February 2024 were approved as a correct record and signed by the Chair.

54. MEMBERS' INTERESTS

No declarations were received.

55. OVERVIEW AND SCRUTINY WORK PROGRAMME

The Panel received and noted the Overview and Scrutiny Work Programme and the current Notice of Key Executive Decisions (a copy of which has been appended in the Minute Book) which had been prepared by the Executive Leader for the period 1st March 2024 to 30th June 2024.

56. PUBLIC ELECTRIC VEHICLE CHARGING STRATEGY

By means of a report by the Operations Manager and Assistant Director Strategic Insight and Delivery, (a copy of which was appended in the Minute Book), the Public Electric Vehicle Charging Strategy was presented to the Panel.

Councillor Alban stated that he was pleased with the reassurance that rural villages would be supported with this strategy and that it was a collaborative piece of work.

Following an enquiry from Councillor Hunt regarding the common constraints in electrical supply, the Panel heard that this would be addressed on a case by case basis.

In response to a question from Councillor Lowe, the Panel heard that whilst a formal timescale had not yet been set for connection to the

grid, a lead time of 3 to 4 months was anticipated.

Councillor Kerr praised an excellent piece of work which she hoped would prove useful for parishes across the district, a sentiment which was shared by the Panel.

Following the discussion, it was

RESOLVED

that the comments of the Overview and Scrutiny Panel be passed to Cabinet for their consideration when making a decision upon the recommendations contained within the report.

57. INDEPENDENT REVIEW OF THE LONG TERM OPERATING MODEL FOR ONE LEISURE

By means of a report and presentation by the Head of Leisure Services, (a copy of which was appended in the Minute Book), the Independent Review of Long-Term Operating Model for One Leisure was presented to the Panel.

Councillor Shaw expressed his support for the recommendations within the review and observed that the issues faced by the transfer of the Sawtry centre to an external company reinforced the need to continue to keep the service within the Council. This was a sentiment shared by Councillor Hunt, who enquired what changes users might expect during the transformation process. The Panel were assured that this work was underway and that although the changes to be made would ensure the commerciality of the centres remained this would also ensure self sufficiency.

Following an enquiry from Councillor Harvey relating to the potential reclamation of VAT, the Panel heard that this was being investigated by the Finance team and further details would be brought to the Panel at a later date.

Councillor Burke stated that the proposed changes to the One Leisure St Ives Outdoor centre were good to hear, and enquired about the potential inclusion of Health Hubs within the centres. The Panel heard that the team continued to work with Health Partners to maximise and develop opportunities.

Following a request from Councillor Alban to clarify the increased budget figures for One Leisure, the Panel heard that the achieved figures for the 2022/23 budget had set the budget target for 2023/24 and was due to an increase in revenue, an agree price increase, a capital bid being brought forward and the continued trajectory of growth within the industry.

Councillor Alban requested an update on the Sawtry centre on behalf of Councillor Bywater, in response to which, the Panel heard that the centre had been transferred to another owner in 2019 and whilst the team have endeavoured to provide support and positive outcomes in the best interests of the local community, the onus to do so does rest with the private operator.

Following a further question from Councillor Alban, the Panel heard that One Leisure Direct were more than a call centre, and that a consultation was currently underway which included a review of all One Leisure staff structures and responsibilities.

Following the discussion, it was

RESOLVED

that the comments of the Overview and Scrutiny Panel be passed to Cabinet for their consideration when making a decision upon the recommendations contained within the report.

58. ONE LEISURE MEMBERSHIP ARCHITECTURE PROPOSAL

By means of a report and presentation by the Head of Leisure Services, (a copy of which was appended in the Minute Book), the One Leisure Membership Architecture Proposal was presented to the Panel.

The Panel heard, in response to a question from Councillor Shaw, that off peak times were classified as 9am – 5pm daily and that this included school holiday periods.

Following an enquiry from Councillor Harvey, it was clarified that the new Junior membership would address a gap in the current memberships by providing a membership for young people aged 11-15, as a membership for 15-18 year olds was already in place.

Following the discussion, it was

RESOLVED

that the comments of the Overview and Scrutiny Panel be passed to Cabinet for their consideration when making a decision upon the recommendations contained within the report.

59. EXCLUSION OF PRESS AND PUBLIC

RESOLVED

that the press and public be excluded from the meeting because the business to be transacted contains exempt information relating to the financial or business affairs of any particular person (including the authority holding that information).

60. REVOCATION OF RISK BASED VERIFICATION POLICY

The Panel gave consideration to an exempt report by the Revenues and Benefits Manager (a copy of which was appended in the annex to the Minute Book), on the Revocation of the Risk Based Verification Policy which was presented to the Panel.

Following the discussion, it was

RESOLVED

that the comments of the Overview and Scrutiny Panel be passed to Cabinet for their consideration when making a decision upon the recommendations contained within the report.

61. HINCHINGBROOKE COUNTRY PARK PROJECT UPDATE

The Panel discussed an exempt report by the Open Spaces Project Manager and the Countryside Manager (a copy of which was appended in the annex to the Minute Book), on the Hinchingsbrooke Country Park Project Update which was presented to the Panel.

62. RE-ADMITTANCE OF PRESS AND PUBLIC

RESOLVED

that the press and public be readmitted to the meeting.

63. BIODIVERSITY 4 ALL - PROJECT UPDATE

By means of a report by the Open Spaces Project Manager, (a copy of which was appended in the Minute Book), the Biodiversity 4 All – Project Update was presented to the Panel.

Following an enquiry from Councillor Harvey regarding the omission of the Riverside Park, Huntingdon from the report, the Panel were advised that the audit had been received after the report deadline but that it would be included in future plans.

Following a question from Councillor Alban, the Panel heard that all additional posts created by the project were fixed term and that the Ecologist roles were full time. It was further advised that a relationship had been established with Anglia Ruskin University to develop an intern and graduate placement programme. This relationship along with collaborative and funding opportunities would continue to be developed.

In response to a question from Councillor Shaw, the Panel were advised that 35 applications had been made in January but that only 10 could be taken forward. In addition it was noted that the team had been in contact with unsuccessful applicants to help develop their options and signpost them to external funding.

Following a query from Councillor Hunt, the Panel were assured that a robust Communications Plan was in place and that social media would be the preferred channel of communication.

64. HOUSEHOLD GARDEN WASTE SUBSCRIPTION SERVICE - UPDATE

By means of a report by the General Manager for Operations, (a copy of which was appended in the Minute Book), the Household Garden Waste Subscription Service Update was presented to the Panel.

Councillor Shaw enquired about the communications to date to inform residents that food waste could not go into the green bins from April. Following which the Panel were advised that bin hangers communicating this message would be in circulation imminently and would also contain a message of alternative methods to dispose of food waste.

In response to a further question from Councillor Alban on the subject of green waste in grey bins, the Panel heard that currently 41% of all waste within the grey bins is green waste. Data collected from neighbouring Councils who had already implemented green waste subscription services showed an average of 46% green waste within grey bins.

The Panel were advised following an additional question from Councillor Alban, that the change to the subscription service was not expected to have an impact on contracted staff but would reduce the Council's dependency on agency staff.

The Panel heard that at a recent meeting of Hunts Waste Busters group wormeries were made by attendees to help with composting.

Chair

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Overview and Scrutiny Work Programme 2023-24

Performance and Growth Agenda Items			
Meeting Date	Pre-Scrutiny	Scrutiny Review	Task and Finish Groups Working Groups
3 rd April 2024	<ul style="list-style-type: none"> • Community Infrastructure Levy Funding Allocation • UK Shared Prosperity Funding Update • Market Towns Programme – Spring Update 	<ul style="list-style-type: none"> • Huntingdonshire Futures – Festival of Huntingdonshire • Revised 2024/25 Budget 	
5 th June 2024	<ul style="list-style-type: none"> • Corporate Performance Report (2023/24) Quarter 4 • Finance Performance Report (2023/24) Quarter 4 • Treasury Management Outturn Report 2023/24 • CCTV Services – Shared Services Extension 	<ul style="list-style-type: none"> • Huntingdonshire Futures – Bi-annual update 	
10 th July 2024	<ul style="list-style-type: none"> • Market Towns Programme – Summer Update 		
Unscheduled/Pending Further Details			<ul style="list-style-type: none"> • Huntingdonshire Place Strategy • Business Development

Environment, Communities and Partnerships Agenda Items

Meeting Date	Pre-Scrutiny	Scrutiny Review	Task and Finish Groups Working Groups
4 th April 2024	<ul style="list-style-type: none"> • CPE Agency Agreement • Material Recycling Facility Contract Renewal • Climate Emergency UK Report and Action Plan • Supporting Residents – Domestic Abuse Policy 	<ul style="list-style-type: none"> • One Leisure Annual Performance Review 	
6 th June 2024	<ul style="list-style-type: none"> • Annual Climate Update 	<ul style="list-style-type: none"> • Cambridgeshire County Council Adults and Health Committee Representative Nomination 	<ul style="list-style-type: none"> • Great Fen Update
Unscheduled/ Pending Further Details		<ul style="list-style-type: none"> • GP Waiting Times • Issue of concrete affecting public buildings – specifically Hinchingsbrooke Hospital • Lack of NHS Dentists within the District • Corporate performance reports • Local Lettings Plan • SEUK Update 	<ul style="list-style-type: none"> • Engagement with Parish Councils and development of relationship • Hydrogen Vehicles • Environmental impacts on planning – renewable energy, green spaces

Task and Finish Groups

Performance and Growth

Review of External Appointments to Outside Organisations
Membership: Cllrs S Cawley, S J Corney, I D Gardener and S A Howell
Progress: Summer 2022: Terms of Reference have been established. Questionnaire has been sent to all relevant boards and organisations. Regular meetings are established from September. September 2022: Evidence and information gathering underway. November 2022: Information gathering completed. February 2023: Report presented to O&S Panel and Cabinet March 2023: Cabinet response to the report received by the Panel. July 2023: Communication to be sent to all Councillors who are representatives on outside organisations to advise the new reporting progress. January 2024: Group met to discuss progress and anticipated plan to move forward. Next steps: Plan to regularly review and monitor implementation of recommendations.

Environment, Communities and Partnerships

Climate Working Group
Members: Cllrs T D Alban, J Kerr, C Lowe and D Shaw Lead Officer: Neil Sloper
Progress: November 2022: Initial Meetings held to establish Terms of Reference for the group. April 2023: Regular meetings established. Evidence and information gathering to be progressed. Group to be involved in the Electric Vehicle Charging Strategy Development. January 2024: Meetings held to discuss proposed work plan for the group and to discuss HVO Fuels project Next Steps: Meetings to be scheduled to allow involvement in proposed works.
Climate Sub Group Electric Vehicle Charging Strategy
Members: Cllrs T D Alban, J Kerr, C Lowe and D Shaw Lead Officer: George McDowell
Progress: February 2022: Initial meeting held May 2023: Regular meetings established. Residents survey agreed. July 2023: Meeting to review the outcome of the survey. September 2023: Meeting to review applications for the EV pilot scheme November 2023: Meeting to update on progress December 2023: Meeting to finalise report detail March 2024: Final report circulated through the March cycle of meetings
Disabled Facilities Grants Group
Members: TBC Lead Officer: Claudia Deeth
Progress: February 2024: Councillors invited to express their interest in being involved with the project. Next Steps: Initial meeting to be scheduled to establish Terms of Reference for the group.

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NOTICE OF EXECUTIVE KEY DECISIONS INCLUDING THOSE TO BE CONSIDERED IN PRIVATE

Prepared by: Councillor Sarah Conboy, Executive Leader of the Council
Date of Publication: 19 March 2024
For Period: 1 April 2024 to 31 July 2024

Membership of the Cabinet is as follows:-

Councillor Details		Councillor Contact Details
Councillor S J Conboy	Executive Leader of the Council and Executive Councillor for Place	Cloudberry Cottage 9 Earning Street Godmanchester Huntingdon PE29 2JD Tel: 01480 414900 / 07831 807208 E-mail: Sarah.Conboy@huntingdonshire.gov.uk
Councillor L Davenport-Ray	Executive Councillor for Climate & Environment	73 Hogsden Leys St Neots Cambridgeshire PE19 6AD E-mail: Lara.Davenport-Ray@huntingdonshire.gov.uk
Councillor S Ferguson	Executive Councillor for Customer Services	9 Anderson Close St Neots Cambridgeshire PE19 6DN Tel: 07525 987460 E-mail: Stephen.Ferguson@huntingdonshire.gov.uk

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Councillor B Mickelburgh	Executive Councillor for Finance & Resources	<p>2 Grainger Avenue Godmanchester Huntingdon Cambridgeshire PE29 2JT</p> <p>Tel: 07441 392492 E-mail: Brett.Mickelburgh@huntingdonshire.gov.uk</p>
Councillor B Pitt	Executive Councillor for Community & Health	<p>17 Day Close St Neots Cambridgeshire PE19 6DF</p> <p>Tel: 07703 169273 E-mail: Ben.Pitt@huntingdonshire.gov.uk</p>
Councillor T Sanderson	Deputy Executive Leader and Executive Councillor for Planning	<p>29 Burmoor Close Huntingdon Cambridgeshire PE29 6GE</p> <p>Tel: 01480 436822 E-mail: Tom.Sanderson@huntingdonshire.gov.uk</p>
Councillor S Taylor	Executive Councillor for Leisure, Waste & Street Scene	<p>66 Wren Walk Eynesbury St Neots Cambridgeshire PE19 2GE</p> <p>Tel: 07858 032076 E-mail: Simone.Taylor@huntingdonshire.gov.uk</p>

Councillor S Wakeford	Executive Councillor for Jobs, Economy and Housing	4 Croft Close Brampton Huntingdon Cambridgeshire PE28 4TJ Tel: 07762 109210 E-mail: Sam.Wakeford@huntingdonshire.gov.uk
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Notice is hereby given of:

- Key decisions that will be taken by the Cabinet (or other decision maker)
- Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part).

A notice/agenda together with reports and supporting documents for each meeting will be published at least five working days before the date of the meeting. In order to enquire about the availability of documents and subject to any restrictions on their disclosure, copies may be requested by contacting the Democratic Services Team on 01480 388169 or E-mail Democratic.Services@huntingdonshire.gov.uk.

Agendas may be accessed electronically at the [District Council's website](#).

Formal notice is hereby given under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that, where indicated part of the meetings listed in this notice will be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See the relevant paragraphs below.

Any person who wishes to make representations to the decision maker about a decision which is to be made or wishes to object to an item being considered in private may do so by emailing Democratic.Services@huntingdonshire.gov.uk or by contacting the Democratic Services Team. If representations are received at least eight working days before the date of the meeting, they will be published with the agenda together with a statement of the District Council's response. Any representations received after this time will be verbally reported and considered at the meeting.

Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) (Reason for the report to be considered in private)

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual
3. Information relating to the Financial and Business Affairs of any particular person (including the Authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations that are arising between the Authority or a Minister of the Crown and employees of or office holders under the Authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.

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6. Information which reveals that the Authority proposes:-
 - (a) To give under any announcement a notice under or by virtue of which requirements are imposed on a person; or
 - (b) To make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Huntingdonshire District Council
Pathfinder House
St Mary's Street
Huntingdon PE29 3TN.

- Notes:-
- (i) Additions changes from the previous Forward Plan are annotated ***
 - (ii) Part II confidential items which will be considered in private are annotated ## and shown in italic.

Subject/Matter for Decision	Decision/ recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private (paragraph no.)	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
CPE Agency Agreement	Cabinet	16 Apr 2024		George McDowell, Parking Services Officer Tel No: (01480) 388386 or Email: george.mcdowell@huntingdonshire.gov.uk	3	Councillor Simone Leigh Taylor - Executive Councillor for Leisure, Waste and Street Scene	Environment, Communities & Partnerships
Material Recycling Facility (MRF) Contract Extension (part 2) ##	Cabinet	16 Apr 2024		Andrew Rogan, Waste Operations Manager Tel No: (01480) 388082 or email: Andrew.Rogan@huntingdonshire.gov.uk	3	Councillor Simone Leigh Taylor - Executive Councillor for Leisure - Waste and Street Scene	Environment, Communities & Partnerships

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Subject/Matter for Decision	Decision/ recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private (paragraph no.)	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
UK Shared Prosperity Funding Update	Cabinet	16 Apr 2024		Pamela Scott, Regeneration and Housing Delivery Manager Tel: (01480) 388486 Email: pamela.scott@huntingdonshire.gov.uk		Councillor Sam Wakeford - Executive Councillor for Jobs, Economy and Housing	Performance & Growth
Market Towns Programme Spring Update	Cabinet	16 Apr 2024		Pamela Scott, Regeneration and Housing Delivery Manager Tel: (01480) 388486 Email: pamela.scott@huntingdonshire.gov.uk		Councillor Sam Wakeford - Executive Councillor for Jobs, Economy and Housing	Performance & Growth

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Subject/Matter for Decision	Decision/ recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private (paragraph no.)	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
Huntingdonshire Futures - Festival of Huntingdonshire	Cabinet	16 Apr 2024		Neil Sloper, Assistant Director Strategic Insights and Delivery Tel: (01480) 388635 Email: neil.sloper@huntingdonshire.gov.uk		Councillor Ben Michael Pitt Executive Councillor for Community and Health	Overview and Scrutiny Panel (Performance and Growth)
Community Infrastructure Levy Funding Allocation	Cabinet	16 Apr 2024		Claire Burton, Implementation Team Leader Tel No: (01480) 388274 or Email: Claire.Burton@huntingdonshire.gov.uk		Councillor Tom Sanderson - Deputy Executive Leader and Executive Councillor for Planning	Performance & Growth

Subject/Matter for Decision	Decision/ recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private (paragraph no.)	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
Supporting Residents - Domestic Abuse Policy	Cabinet	16 Apr 2024		Jon Collen, Housing Needs + Resources Mgr. Tel: (01480) 388220 Email: Jon.Collen@huntingdonshire.gov.uk		Councillor Stephen William Ferguson - Executive Councillor for Customer Services	Environment, Communities & Partnerships
Annual Climate Update	Cabinet	18 Jun 2024		Helen Lack, Development Manager Tel: (01480) 388658 Email: helen.lack@huntingdonshire.gov.uk		Councillor Lara Davenport-Ray - Executive Councillor for Climate and Environment	Environment, Communities & Partnerships

Subject/Matter for Decision	Decision/ recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private (paragraph no.)	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
CCTV Operations - Shared Services Extension ## Page 25 of 296	Cabinet	18 Jun 2024		Neil Howard, CCTV Operations Manager Tel: (01480) 388381 Email: neil.howard@huntingdonshire.gov.uk	3	Councillor Stephen William Ferguson - Executive Councillor for Customer Services	Performance & Growth
Market Towns Programme Summer Update ***	Cabinet	16 Jul 2024		Pamela Scott, Regeneration and Housing Delivery Manager Tel: (01480) 388486 Email: pamela.scott@huntingdonshire.gov.uk	3	Councillor Lara Davenport-Ray - Executive Councillor for Climate and Environment	Performance & Growth

Subject/Matter for Decision	Decision/ recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private (paragraph no.)	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
Annual Scrutiny Update on Action Plan Delivery ***	Cabinet	16 Jul 2024		Karen Sutton, Director Finance and Corporate Services Tel: (01480) 387072 Email: karen.sutton@huntingdonshire.gov.uk		Councillor Brett Alistair Mickelburgh Executive Councillor for Finance & Resources	Overview and Scrutiny Panel (Performance and Growth)

Public
Key Decision - Yes

HUNTINGDONSHIRE DISTRICT COUNCIL

Title/Subject Matter: Supporting Residents - Domestic Abuse Policy

Meeting/Date: Overview & Scrutiny (Environment, Communities and Partnerships) – 4 April 2024

Executive Portfolio: Cllr Stephen Ferguson
Executive Councillor for Customer Services

Report by: Jon Collen
Housing Needs & Resources Manager

Ward(s) affected: All

RECOMMENDATION

The Overview and Scrutiny Panel is invited to comment on the Supporting Residents – Domestic Abuse Policy from the Cabinet report attached.

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Public
Key Decision – Yes

HUNTINGDONSHIRE DISTRICT COUNCIL

Title/Subject Matter: Supporting Residents - Domestic Abuse Policy

Meeting/Date: O&S (Environment, Communities & Partnerships)
– 4 April 2024
Cabinet – 16 April 2024

Executive Portfolio: Cllr Stephen Ferguson
Executive Councillor for Customer Services

Report by: Jon Collen
Housing Needs & Resources Manager

Ward(s) affected: All

Executive Summary:

The purpose of the policy is to set out how the Council supports residents who are experiencing domestic abuse. It explains how this is aligned with safeguarding responsibilities and how officers work with other relevant agencies, where appropriate, to support and help residents experiencing domestic abuse.

It also aims to improve staff confidence in identifying and dealing with domestic abuse and links to the internal looking Domestic Abuse Staff Support Policy which covers how the Council support staff who may be affected by domestic abuse. The staff policy has recently been adopted through the Employment Committee.

Both policies have been developed following good practice from the Domestic Abuse Housing Alliance (DAHA), the leading specialist domestic abuse organisation supporting Councils and housing providers to improve their response to domestic abuse.

Recommendation(s):

The Cabinet is

RECOMMENDED

to approve the Supporting Residents - Domestic Abuse Policy.

1. PURPOSE OF THE REPORT

- 1.1 To present the Council's Supporting Residents – Domestic Abuse Policy for consideration and approval.

2. WHY IS THIS REPORT NECESSARY/BACKGROUND

- 2.1 The Council already responds to residents experiencing domestic abuse in many types of situations. The most common of these is where a resident requires advice and assistance regarding their housing rights and options when wanting to leave an abusive relationship, although this is not the only type of situation. The Policy explains how the Council will treat all reports of domestic abuse with respect, sympathy and confidentiality and will listen to the needs and wishes of the victim in agreeing an appropriate course of action. The safety and security of those experiencing domestic abuse will always be the paramount consideration.
- 2.2 The Policy also explains how the Council will ensure that residents are linked into specialist support providers where necessary and how we work with a range of other agencies to ensure that victims are fully supported. This multi-agency network also extends to collaborative working to manage certain perpetrators and the risks that they may pose.
- 2.3 The Council has joined the Domestic Abuse Housing Alliance (DAHA) which supports Councils and housing providers to improve their response to domestic abuse, through a membership model, accreditation framework and training packages. Their framework and model of response to domestic abuse is nationally recognised as best practice, through the Domestic Abuse Act Statutory Guidance 2022, and is endorsed by the Domestic Abuse Commissioner for England & Wales. This Policy follows the DAHA good practice model and we will be working towards full DAHA accreditation in 2024.
- 2.4 By embedding best practice and approving policies that demonstrate our response to domestic abuse, the Council is demonstrating a commitment to supporting our residents and staff in the best way possible.
- 2.5 Domestic abuse is one of the forms of abuse that comes under our safeguarding responsibilities, and approving and embedding this Policy demonstrates how we will work towards meeting our safeguarding and statutory duties, as well as enhancing partnership and collaboration to deliver an effective and safe response to anyone experiencing domestic abuse.

3. COMMENTS OF OVERVIEW & SCRUTINY

- 3.1 The comments of the relevant Overview and Scrutiny Panel will be included in this section prior to its consideration by the Cabinet.

4. LINK TO THE CORPORATE PLAN, STRATEGIC PRIORITIES AND/OR CORPORATE OBJECTIVES

4.1 The completion of this policy links to the Corporate Plan Priority 'Improving quality of life for local people', under the 'Helping people in crisis' outcome.

5. CONSULTATION

5.1 The policy has been developed in consultation with the DAHA advisor who is assisting as we work towards accreditation. Learning from other Councils that are more advanced in the accreditation process, and development of these types of policies, has also come through our membership of a Cambridgeshire & Peterborough Domestic Abuse Officer group.

6. RESOURCE IMPLICATIONS

6.1 There will be no additional resource implications with implementing this Policy, and activities relating to this are already undertaken by existing teams and partnerships which are already established.

7. REASONS FOR THE RECOMMENDED DECISIONS

7.1 Approval of this Policy underlines the Council's commitment to helping residents who may be experiencing domestic abuse, and reaffirms our partnership approach to working with other agencies to ensure a safe and appropriate co-ordinated response.

7.2 It links strongly to the Corporate Plan Priorities, specifically helping to improve the quality of life for local people, particularly where they are at a point of crisis.

8. LIST OF APPENDICES INCLUDED

Appendix 1 - Supporting Residents - Domestic Abuse Policy

9. BACKGROUND PAPERS

[Domestic Abuse Act 2021 Statutory Guidance](#)

CONTACT OFFICER

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Supporting Residents - Domestic Abuse Policy

Residents Domestic Abuse Policy

1.0 Introduction

1.1 Huntingdonshire District Council (the Council) is committed to ensuring that all residents affected by domestic abuse are supported in a sympathetic and sensitive manner and that staff act in a non-judgemental way.

1.2 The Council is a member of the Domestic Abuse Housing Alliance (DAHA) working towards full accreditation. As members we follow good practice in how we address domestic abuse and support victims. This accreditation is the UK benchmark for how housing providers and councils should respond to domestic abuse and is endorsed by the Domestic Abuse Commissioner for England and Wales.

1.3 This policy sets out the level of service we aim to provide.

1.4 At all times it is the Council's intention to increase the housing security and safety of those experiencing domestic abuse, and for perpetrators to be held accountable for their behaviours.

1.5. For the purposes of this policy, the statutory definition of abuse applies and incorporates behaviours of violence as well as other forms of abuse, including economic abuse and coercive control.

1.6. The Council has signed an agreement with Cambridgeshire County Council to work within their Adult Safeguarding Policy guidelines and procedures. More information is available on the CCC website [here](#).

1.7. The Council has a corporate policy regarding safeguarding. This Safeguarding Policy provides an overarching approach to the Council's response to all safeguarding matters. It is used in conjunction with the inter-agency procedures developed by the Cambridgeshire and Peterborough Safeguarding Partnership Board. How we respond to domestic abuse is set out within this document.

1.8. The Council recognises that our staff may also be victims of domestic abuse and we have a separate policy relating to how we offer support to our staff members.

2.0 Definition of domestic abuse

2.1 Domestic Abuse refers to abusive behaviours which take place between two people aged over 16 who are personally connected to each other. This includes people who are, or have previously been married, in civil partnerships or in relationships; or have a child together; or are relatives.

2.2 The 2021 Domestic Abuse Act states that abuse can be a single incident, but is often a pattern of behaviours, and it takes many forms:

- Physical
- Emotional
- Psychological
- Sexual
- Financial

The definition also includes honour-based abuse, female genital mutilation and forced marriage.

2.3 Men, women, and children can all experience domestic abuse although women are disproportionately affected by domestic abuse. The people causing harm can also be of any gender, although the majority of people causing harm are men. It takes place at all levels of society regardless of social class, race, religion, gender identity, sexuality, or disability and those who experience abuse are often affected by it long after they have left their abuser.

2.4 There are a wide range of activities and behaviours that amount to domestic abuse which are often dangerous can be life threatening. Some examples are:

2.4.1 Controlling behaviour

This is a range of acts designed to make a person subordinate and/or dependent by isolation them from sources of support, exploiting their resources and capacities for personal gain depriving them of the means needed for independence, resistance, and escape, and regulating their everyday behaviour.

2.4.2 Coercive behaviour

This is an act or a pattern of acts of assault, threats, humiliation and intimidation or other abuse that is used to harm, punish, or frighten their victim.

2.4.3 Harassment

This is a crime involving behaviour that takes place more than once and the perpetrators actions must have an unwanted effect on the victim.

Under the Protection from Harassment Act 1997, it is an offence for a person to pursue a course of conduct that amounts to harassment of another person, and that they know (or ought to know) amounts to harassment.

The Act defines harassment and states: "References to harassing a person include alarming the person or causing the person distress". A 'course of conduct' in the case of harassment of a single person must involve conduct on at least two occasions.

2.4.4 Stalking

There is no specific legal definition of stalking. However, it is helpful to know that in cases of stalking there is a pattern of unwanted, fixated, and obsessive behaviour which is intrusive. It can include harassment that amounts to stalking or stalking that causes fear of violence or serious alarm or distress.

2.5 The full definition of the 2021 Domestic Abuse Act is available at [Domestic Abuse Act 2021 \(legislation.gov.uk\)](https://legislation.gov.uk)

3.0 Support

3.1 We will treat all reports of domestic abuse with respect, sympathy and confidentiality and we will listen to the needs and wishes of the victims in agreeing a course of action.

3.2 We take a victim-centred approach to those experiencing domestic abuse and will always make the safety, dignity and well-being of the person the priority.

3.3 All reports of domestic abuse will be responded to in accordance with inter-agency procedures and guidelines developed by the Cambridgeshire and Peterborough Safeguarding Partnership Board, the Council's Safeguarding Children, Young People and Adults at Risk of Harm Policy and this document.

3.4 Each case will be different; we will always place an individual's needs at the forefront of any support we provide. This will include needs arising from the survivor possessing one or more of the 9 protected characteristics of the Equality Act 2010 in addition to any other additional needs for example, physical, emotional and or mental health needs they may have.

3.5 We will refer the person to other agencies that provide specialist support and guidance, with their agreement.

3.6 Domestic abuse is a criminal offence, and we will encourage people to report it to the Police, whether they are the victim of or a witness of abuse. You do not need to report incidents to the Police to receive ongoing support from the Council. In an emergency situation the Police should always be called by phoning 999.

3.7 We can also refer domestic abuse victims to courses, such as the Freedom Programme, which examines the roles played by attitudes and beliefs on the actions of abusive perpetrators and the responses of victims and survivors. The aim is to help them to make sense of and understand what has happened to them.

3.8 We are part of the Cambridgeshire & Peterborough Domestic Abuse and Sexual Violence Partnership, which consists of other key agencies in the area which offer support, services, and information to survivors of domestic abuse. You can find more information about the Cambridgeshire & Peterborough Domestic Abuse and Sexual Violence Partnership at [Cambridgeshire County Council DASV Partnership - Home \(cambsdasv.org.uk\)](http://Cambridgeshire County Council DASV Partnership - Home (cambsdasv.org.uk))

4.0 Multi-agency working

4.1 We recognise that no single organisation will have a complete picture of the life of a family or individual living with domestic abuse but may have insights that are crucial to their support and safety.

4.2 We recognise the importance of working collaboratively with other agencies to provide support to victims of domestic abuse and to contribute to an effective Co-ordinated Community Response.

4.3 Examples of other partners include (but are not limited to):

- Specialist domestic abuse support agencies
- Independent Domestic-Based Violence Advocates (IDVAs)
- Legal advisory services
- Victim support services
- Education
- Social Care
- Learning Disabilities Partnership (LDP)
- Gypsy & Traveller Liaison Officers (Where required)
- The Police

- Other housing partners

(Further information about information sharing and consent is provided in Section 5).

4.4 Appropriate members of staff will receive enhanced domestic abuse training, for example our Lead Officer for Domestic Abuse and Safe Accommodation, our Housing Advice and Options Officers and our Domestic Abuse Support Champions who support our staff.

4.5 Appropriate members of staff attend multi agency working groups and panels on a regular basis, in order to support residents and address where domestic abuse is taking place. This includes sharing information internally between teams where appropriate.

4.6 Partnership groups which help address domestic abuse include:

- Cambridgeshire and Peterborough Safeguarding Partnership
- Domestic Abuse Sexual Violence (DASV) Partnership
- Multi Agency Public Protection Arrangements (MAPPA) Senior Management Board
- Multi Agency Public Protection Arrangements (MAPPA) Panels
- Cambridgeshire Perpetrator Panel (DAPP)
- Multi-Agency Risk Assessment Conference (MARAC)
- Huntingdonshire Domestic Homicide Reviews
- Huntingdonshire Multi Agency Problem Solving Group (PSG)

4.7 In addition, we take advantage of opportunities to participate in regional and national discussion forums, such as Regional Domestic Abuse Housing Alliance (DAHA) events.

5.0 Information sharing and consent

5.1 We will only share information with other agencies with the consent of the person experiencing any domestic abuse, or if:

- The information is required for the protection of children.
- We are required by law to share the information.
- There are legal reasons to protect a person without capacity.

5.2 As stated in the Cambridgeshire and Peterborough Safeguarding Adults Board Multi-Agency Safeguarding Policy, any decisions made by professionals that affect the person experiencing domestic abuse should be proportionate and take into account their wishes (where known) as closely as possible. However, any wishes of the individual cannot undermine any of the Council's legal duties to act towards safeguard individuals.

6.0 Housing Options

6.1 We recognise the importance of the 'Whole Housing Approach' and to ensuring access to a range of housing options and initiatives which give choice to people experiencing domestic abuse in relation to relocation or remaining in their existing accommodation.

6.2 Housing Advice and Options staff receive enhanced domestic abuse training and are also trained in completing DASH risk assessments.

6.3 Housing Advice and Options staff will offer advice and support to assist those experiencing domestic abuse to identify possible ways of resolving their housing situation.

6.4 Within our Lettings Policy, victims of harassment, violence or abuse may get preferential priority banding for housing. In addition, the Lettings Policy recognises the impact that economic control can have on an individual's finances and does not take a blanket approach to debt incurred because of domestic abuse or harassment.

6.5 The Lettings Policy can be accessed online at [Lettings Policy \(huntingdonshire.gov.uk\)](https://www.huntingdonshire.gov.uk/lettings-policy)

6.6 Help can be provided to access to Refuge services and emergency accommodation where required.

6.7 The Housing Advice and Options team hold a homeless prevention budget, which may be available to provide funds for additional home security to those wishing to remain in their own home. There are also other schemes that we are able to work with that provide security measures for victims, such as [the Bobby Scheme](#).

6.8 In addition, we are able help with financial support such as the Rent in Advance and Rent Deposit Scheme that may be available to people wishing to relocate.

6.9 We do not generally encourage victims of domestic abuse to carry out a mutual exchange as it can be easier for a perpetrator to find out a new address. Our priority is ensuring people access a safe and secure environment and we do not consider that a mutual exchange meets this need.

6.10 Each case will be assessed on an individual basis, including consideration of the risks. Where appropriate, specialist advice, for example from the Independent Domestic Violence Advisory (IDVA) Service will be sought.

7.0 Joint tenancies

7.1 In situations of domestic abuse between joint tenants, the landlord is unable to remove a person's name from the tenancy without their consent. This means that the tenancy is unable to be assigned to either party, although we can offer advice.

7.2 In these circumstances the victim can apply for an occupation order or for a court order to transfer the tenancy into their sole name. We encourage the victim to obtain independent legal advice on how best to proceed.

7.3 If a victim has a secure tenancy (not a fixed-term tenancy, as both tenants are required to give notice on this type); they will also have the option to serve a notice to quit on the property, which will end the tenancy for both parties.

7.4 If the perpetrator does not vacate the property, the landlord could decide to begin possession proceedings. This decision is normally made on a case-by-case basis based on the level of risk involved and will be made in consultation with the victim and other professionals (such as the Independent Domestic Abuse Advisory Service).

7.5 The landlord may consider using discretion to grant the victim a sole tenancy at an alternative property or the original property. However, granting a sole tenancy to the original

property will depend on the person's housing needs and whether it would be considered safe for them to remain there.

7.6 Where a victim loses their secure tenancy because of domestic abuse, the Domestic Abuse Act 2021 requires local authorities to grant another secure tenancy to the victim if they rehouse them.

7.7 Decisions will be made in consultation with the victim and other professionals such as the Independent Domestic Abuse Advisory Service, with risk and the client's wishes in mind.

7.8 The victim should always seek advice and support to be fully informed of their options and to avoid losing their tenancy. It is important to let the Housing Advice and Options Team know about this, especially in situations where the victim wishes to remain in the area.

8.0 Taking action

8.1 The Council has an agreement with Cambridgeshire County Council to work within their Adult Safeguarding Policy guidelines and procedures.

8.2 We can refer victims to access advice on their options and may be able to provide support when they are taking legal action against the person committing the domestic abuse.

9.0 Repairs and security

9.1 As mentioned in the Housing Options section above (6), in some circumstances we may be able to offer financial assistance towards extra security measures at the property through our Homeless Prevention Fund.

9.2 We can also refer people to other initiatives, such as the Cambridgeshire Bobby Scheme, who can also provide advice, assistance and security measures.

10.0 Perpetrator Management

10.1 When supporting someone experiencing abuse, we will take account of their wishes and not assume that they wish the matter to be reported to the police or that they want a shared living arrangement to end.

10.2 If the victim wishes to remain with the perpetrator, any decisions around support will be based on the specific risks associated with the situation. Housing Advice and Options staff, where appropriate complete a risk assessment (for which they have received training) to determine what risk the perpetrator poses to the victim, to ensure that the appropriate safety plan is in place. They will also refer to specialist domestic abuse services where the victim agrees with this.

10.3 Where it is appropriate for enforcement action to be taken (for example, reporting to the Police or action involving a tenancy), Council staff will do so.

10.4 It is also recognised that Housing Advice and Options staff may be expected to support a perpetrator with their housing options.

10.5 There is no blanket policy to prevent perpetrators from accessing social housing via the Home-Link allocation system, although the policy does allow exclusions based on behaviour where this is not being addressed.

10.6 Any decisions to exclude someone will be on a case by cases basis and informed by the level of risk to associated parties if an exclusion was to exist.

10.7 Where counter allegations of harm exist, the Council will work with specialist domestic abuse and partner agencies to identify the primary perpetrator and to ensure support is provided to the victim.

10.8 The Council will also ensure that information and support is available to perpetrators who wish to address their behaviour. This can include signposting to Respect and other specialist services for further advice.

10.9 The Council will work to rehouse perpetrators through a variety of housing options, if this is considered an appropriate response, to allow victims and children to stay in their property.

11.0 Prevention and awareness

11.1 The Council are committed to learning from good practice and providing appropriate training for staff. This will include domestic abuse awareness for all staff, specialist training for key roles and the introduction of Domestic Abuse Support Champions throughout the organisation.

11.2 We will actively seek to raise awareness of domestic abuse and encourage anyone that is experiencing it to engage with support services.

11.3 We are committed to working towards and building on the Domestic Abuse Housing Alliance (DAHA) accreditation and seek to learn and improve services through the accreditation process.

11.4 We will also raise awareness of domestic abuse through information shared on our website, our social media platforms and relevant partners and agencies.

12.0 Related legislation and regulations

- The Domestic Abuse Act 2021
- Anti-Social Behaviour, Crime and Policing Act (2014)
- Care Act (2014)
- Civil Partnership Act (2004)
- Crime and Security Act (2010)

- Data Protection Act (2018)
- Domestic Abuse Crime and Victims Act (2004)
- Equality Act (2010)
- Family Law Act (1996)
- Female Genital Mutilation Act (2003)
- Forced Marriage (Civil Protection) Act (2007)
- Homelessness Act (2002)
- Housing Act (1996)
- Protection from Harassment Act (1997)
- Serious Crime Act (2015)
- Clare's Law (2017)

13.0 Related documents

- Internal Domestic Abuse Support Policy for Staff
- Lettings Policy
- Safeguarding Children, young People and Adults at Risk of Harm Policy
- Cambridgeshire and Peterborough Safeguarding Adults Board Multiagency Safeguarding Policy

13.0 Equality and diversity

14.1 As a Council, we are committed to delivering services that narrow the gap in outcomes between disadvantaged groups and the wider community, and to ensuring that protected groups are included and have their voices heard (see our [Equality webpages](#) for more information).

14.2 We are also obliged to comply with the Equality Act 2010 and the Public Sector Equality Duty. More information about the act can be found at [Public sector equality duty - GOV.UK \(www.gov.uk\)](#)

14.3 We believe that all people are entitled to be treated with dignity and respect and we are determined to ensure that everyone entitled to use services receives fair and equitable treatment.

14.4 One way that we can achieve this is by ensuring that those who do not use English as a first language (including users of British Sign Language) still have equal access to our services through the provision of interpretation and translation services.

14.5 We are committed to working with our partners and communities to promote good relations and to combat prejudice, discrimination, and harassment.

14.6 An equality impact assessment has been carried out for this policy.

14.0 Complaints

15.1 We want to know if you are dissatisfied with our service and in the first instance would encourage any victim who has a concern to contact the relevant service area, who will try to resolve the issue with you.

15.2 However if the problem cannot be resolved you may wish to raise a formal complaint which will be addressed in line with the Council's complaints procedure. The responding officer may discuss the complaint with the Lead Officer for Domestic Abuse or one of the Councils Domestic Abuse Support Champions to ensure that matter is viewed through an informed domestic abuse lens.

15.3 More information on the Council's complaints procedure and how you can register a formal complaint can be found on the Council's website at [Customer Feedback - Huntingdonshire.gov.uk](https://www.huntingdonshire.gov.uk)

16.0 Review

16.1 This policy and its procedures will be reviewed every three years. However, earlier reassessment may be required if there are changes in operations and/or legislation.

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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Public
Key Decision - No

HUNTINGDONSHIRE DISTRICT COUNCIL

Title/Subject Matter: Climate Emergency UK - Council Climate Scorecards
GAP Analysis Update

Meeting/Date: Overview & Scrutiny (Environment, Communities
and Partnerships) Date - 04/04/2024

Executive Portfolio: Cllr Lara Davenport-Ray

Report by: K Smith/H Lack

Ward(s) affected: All Wards

RECOMMENDATION

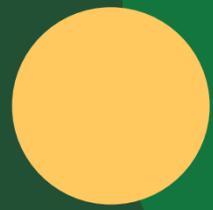
The Overview and Scrutiny Panel is invited to comment on Climate Emergency UK - Council Climate Scorecards GAP Analysis Update from the presentation attached.

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CEUK Council Climate Scorecards - GAP Analysis Update

27th February 2024



Who are CEUK?

Climate Emergency UK is a not for profit, Community Interest Company.

Started in 2019, Climate Emergency UK has evolved into an organisation, working at pace within the council climate sector. They want to:

- Play their part in contributing to a significant reduction in area-wide emissions that they believe councils have power and influence over.
- Encourage and influence local climate action at the scale and pace needed.
- Inspire and support local climate action through innovative tools and transparent data – such as the Scorecards.
- Empower those advocating for change both within and outside councils.
- Hold councils accountable for their climate actions and collaborating at a national level.



Why do we need to analyse our score?

Completing the CEUK Council Climate Scorecards takes a substantial amount of officer time and effort.

It's important that we use the scoring and outcomes provided to us by CEUK to analyse the areas we have scored well in and the areas we need to improve.

We can also use this information to look critically at our current **Climate Action Plan** to understand if we can identify areas for improvement.

Benchmarking. Learning. Identifying gaps.

- Visibility of other Local Authorities scores and results, specifically our neighbouring Local Authorities, allows us to use the information for benchmarking and tracking our progress comparatively against our neighbouring Local Authorities.

- We can utilise our connections we have with neighbouring Council's to learn more about actions and projects they have undertaken to score highly in specific areas.

Whilst benchmarking, it is also vital that we note the Climate history of other Council's, to maintain an informed mindset on our own progress and score.

Many neighbouring authorities have released their Climate strategies well in advance of the adoption of HDC's in February 2023.

Therefore, they have already undertaken more years of positive, climate focussed action.

Area	HDC	Fenland	South Cambs	East Cambs	City
Building & Heating	48%	40%	49%	57%	71%
Transport	8%	-4%	40%	-4%	63%
Planning & Land Use	15%	16%	26%	34%	38%
Governance & Finance	17%	17%	20%	38%	49%
Biodiversity	15%	10%	10%	15%	45%
Collaboration & Engagement	25%	0%	52%	48%	79%
Waste Reduction & Food	44%	0%	46%	40%	69%
OVERALL	27%	18%	34%	39%	57%
Years since releasing Climate Plan or declaring climate emergency	1 Year	No Climate Strategy or emergency	3 Years	4 years	8 Years

2023
Action Scorecards

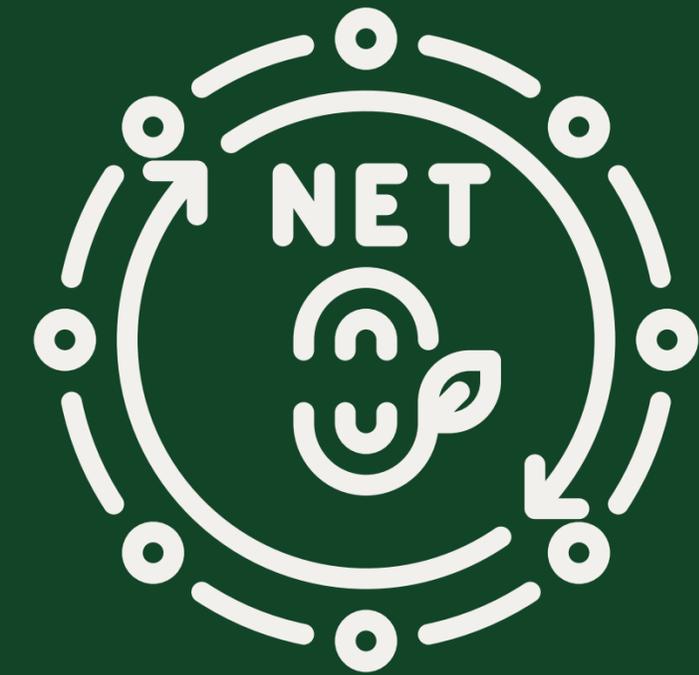
Benchmarking. Learning. Identifying gaps.

- Using our CIPFA nearest neighbours score data enables us to compare our scores against similar local authorities across the country
- HDC can also identify which local authorities to learn from in specific areas.

CIPFA 2023 Nearest Neighbours	Buildings and Heating	Transport	Planning and Land Use	Governance and Finance	Biodiversity	Waste Reduction and Food	Collaboration and Engagement	Overall Score	Average = 32%
Huntingdonshire	48%	8%	15%	17%	15%	44%	25%	27%	
Basingstoke and Deane	32%	21%	25%	57%	75%	8%	90%	42%	
Baintree	52%	-9%	19%	8%	30%	23%	63%	30%	
Chelmsford	42%	19%	22%	29%	40%	15%	30%	29%	
East Hertfordshire	60%	14%	29%	44%	15%	0%	70%	38%	
Harrogate	0%	0%	0%	0%	0%	0%	0%	0%	
Hinckley and Bosworth	61%	-6%	24%	16%	25%	31%	40%	33%	
Maidstone	29%	19%	50%	17%	40%	32%	52%	35%	
Mid Sussex	37%	15%	19%	25%	60%	31%	39%	32%	
North Hertfordshire	30%	7%	21%	31%	60%	51%	54%	34%	
Rushcliffe	51%	44%	18%	3%	15%	8%	30%	26%	
South Oxfordshire	37%	8%	18%	31%	10%	76%	66%	35%	
Stafford	27%	2%	52%	20%	40%	8%	32%	31%	
Test Valley	57%	8%	27%	14%	35%	8%	49%	32%	
West Oxfordshire	51%	15%	57%	16%	10%	59%	22%	39%	
West Suffolk	55%	27%	43%	41%	60%	8%	58%	45%	



A Tool that can help us on our pathway to **Net Zero 2040**...



We have undertaken a detailed **GAP** analysis which has highlighted areas to focus on and possible new Climate actions for the future.

We can view the **Council Climate Scorecards** as one of many tools that we can utilise to help us to reach our **Net Zero 2040** target.

By analysing our Scorecards result every 2 years, when released, we will both increase our score whilst making sure that we aren't missing vital areas, or new emerging areas and actions from HDC's future **Climate Action** planning.

... whilst keeping our data driven, HDC specific **Climate Action Plan** and **Strategy** at the forefront of our priorities.

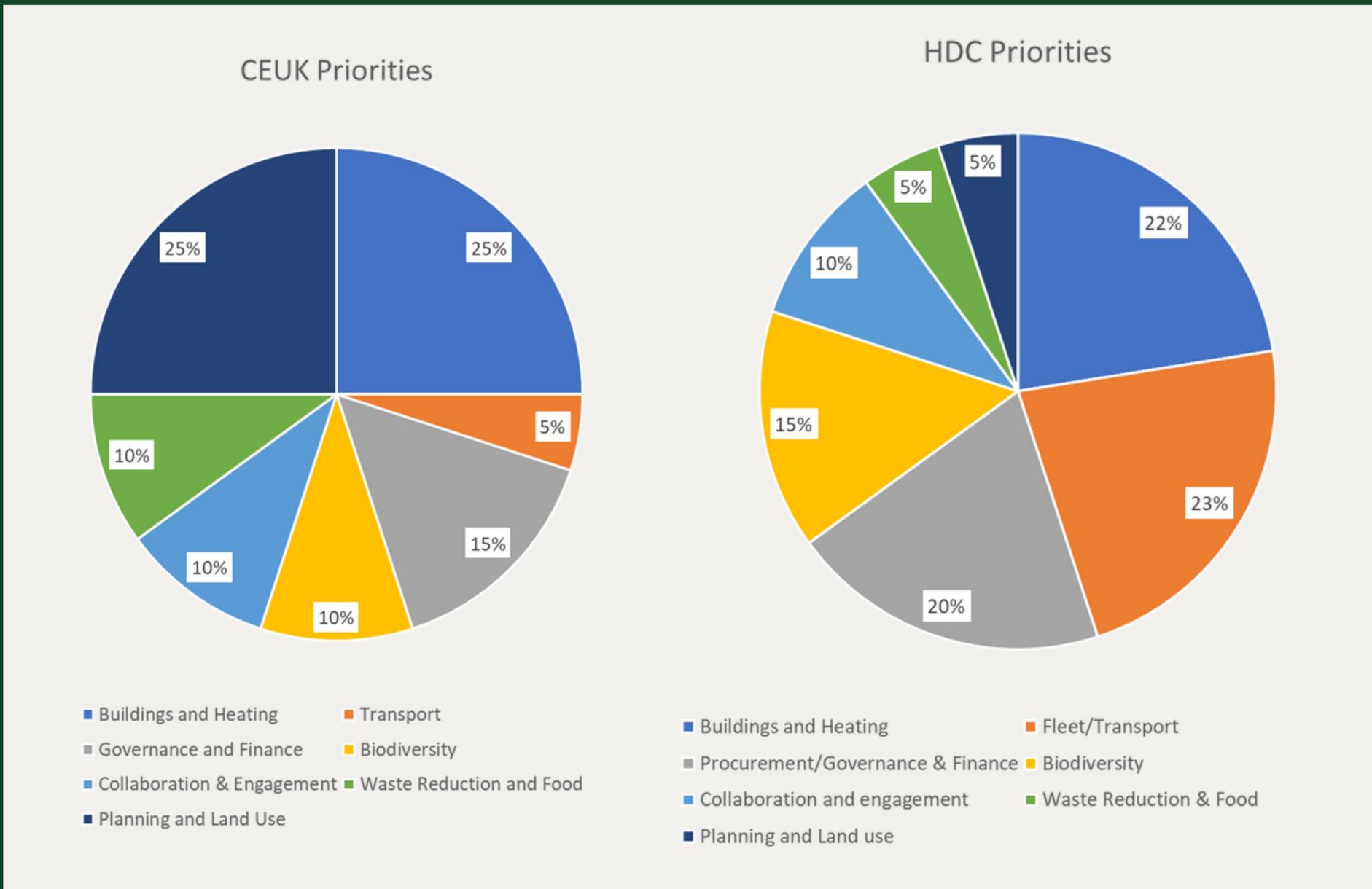
The differences in Priorities

Based on CEUK's score weightings, and HDC's stated priority level and number of actions within the HDC Climate action plan.

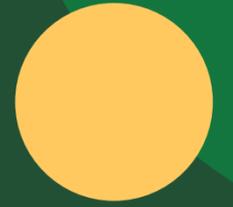
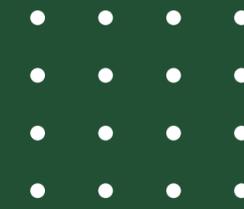


A fundamental to using the CEUK scorecards to help our journey is to understand that whilst we can use it to help identify areas to work on, we cannot prioritise the more general CEUK priorities over HDC's own, data driven, Huntingdonshire specific Climate Strategy and Action Plan.

- The charts to the left show that although we have the same areas of priorities, however, some of ours are weighted higher than CEUK's and vice versa.
- Our priorities are data driven and based on HDC's reported carbon emissions and look at where we can create the highest savings in carbon emissions.



GAP Analysis



- Areas to focus on
- Working closely with Services & Service Managers
- Revised and new Climate Action suggestions at Annual Climate Review

The detailed GAP analysis has highlighted areas for HDC to focus on and address action which may currently be lacking from our original Climate Action Plan.

This work enables us to now be in a position where we can follow up with the relevant Services and Service Managers for their collaborative input and discussion on how we can move forward to take positive action, working on these areas as part of the ongoing future Climate Action Plan.

To use the scorecard results and GAP analysis in the most beneficial way for HDC and our district, we must continue to balance our priorities against the CEUK priorities consistently. HDC must ensure that we are always choosing reduction of emissions over point scoring when resources and funding is often limited.

Further Information - CEUK Council Climate Scorecards

<https://councilclimatescorecards.uk/>





[See this council in context](#)

[See this council's 2021 Plan Scorecard](#)

Huntingdonshire District Council

Nation	England	Net Zero target date	Whole area: 2040
Index of multiple deprivation	4	Total population	170k - 250k
Urbanisation	Rural	Political control (Sept 2023)	NOC

- HDC scored 27%, which is just below UK average of 29%
- 96th out of 164 districts.
- In 2021 we scored zero along with 42 other Councils – this shows how far we have come in a short space of time and our continued focus on positive climate impact and reducing emissions.
- Score is based upon only publicly available information up until March 2023, we have since made many further steps of progress which will be accounted for in the next scorecards

Questions	Huntingdonshire District Council	Councils with full marks per question
Buildings & Heating	41%	▼
Transport	8%	▼
Planning & Land Use	17%	▼
Governance & Finance	11%	▼
Biodiversity	25%	▼
Collaboration & Engagement	35%	▼
Waste Reduction & Food	36%	▼
Total score	27%	

<https://councilclimatescorecards.uk/>

Methodology of Scoring -

<https://councilclimatescorecards.uk/>



Section weightings

Different sections have been weighted differently, and the reasons for this are explained below.

Section	Single Tier	District	County	Northern Ireland
Buildings & Heating	20%	25%	20%	20%
Transport	20%	5%	30%	15%
Planning & Land Use	15%	25%	5%	15%
Governance & Finance	15%	15%	15%	20%
Biodiversity	10%	10%	10%	10%
Collaboration & Engagement	10%	10%	10%	10%
Waste Reduction & Food	10%	10%	10%	10%

Section	Maximum points available in this section	Percent of final score that this section would naturally account for	Weighted percentage	Switch to weighted from score change
Governance, Development and Funding	21	27	15%	-12
Mitigation and Adaptation	18	23	15%	-8
Commitment and Integration	7	9	15%	6
Community Engagement and Communications	9	12	15%	3
Measuring and Setting Emissions Targets	5	6	10%	4
Co-Benefits	4	5	5%	0
Diversity and Social Inclusion	5	6	10%	4
Education, Skills and Training	5	6	10%	4
Ecological Emergency	4	5	5%	6

One Leisure Annual Performance Review

2023 - 2024

Agenda



- 1 Year in Numbers (2023 – 2024)
- 2 Year in Numbers (2022/23) vs. (2023/24)
- 3 Key Successes
- 4 We Said We Did
- 5 Challenging Operating Environment
- 6 Forward Plan (2024 – 2025)

Year in Numbers 2023 - 2024



3,330

SWIM SCHOOL



7,750

HEALTH & FITNESS



1.4m

ADMISSIONS



£6.5m

TOTAL EXPENDITURE



£1.2m

SWIM SCHOOL INCOME



£2.15m

MEMBERSHIP INCOME



£395k

BURGESS HALL INCOME



£6.1m

TOTAL INCOME

Year in Numbers 2023 - 2024



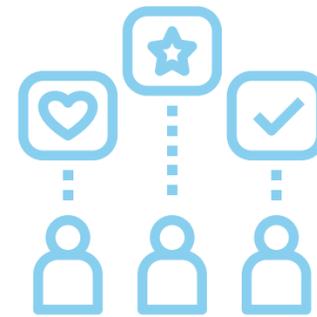
3,136

ORGANISED SESSIONS



31,457

ATTENDANCES



3,770

INDIVIDUAL PARTICIPANTS



£267k

TOTAL INCOME



309

EXERCISE REFERRAL



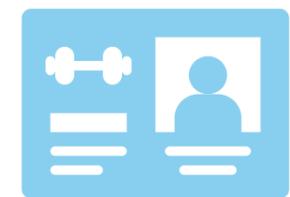
366 Walks
3,524 Attendances
194 Participants

**VOLUNTEER LED
SESSIONS**



1,337

**CONCESSIONARY
PAY & PLAY**



315

**ACTIVE LIFESTYLES
(HEALTH) MEMBERSHIPS**

Year in Numbers 2022/23 vs. 2023/24



INDICATOR	2022 - 2023	2023 - 2024	% CHANGE	UPDATE
Swim School Students	3,187	3,330	↑ 4%	Additional spaces identified to increase capacity
Health & Fitness	7,560	7,750	↑ 3%	Strategic approach taken in managing commercial sales
Admissions	1.3m	1.4m	↑ 8%	New member sales, swim school growth & new fitness classes provision (corporate KPI's)
Total Income	£5.5m	£6.1m	↑ 11%	2023-2024 price increase & compound effect from new sales and swim school growth
Total Expenditure	£5.9m	£6.5m	↑ 10%	Utilities (£325K), Payroll Costs (£200k), Business Rates (£65k)
Membership Income	£2m	£2.15m	↑ 8%	Higher level of membership sales & upfront income Leading to higher annual pre-paid membership base
Swim School Income	£1.1m	£1.22m	↑ 11%	Price Increase (£55k) & swim school growth £50k
Burgess Hall Income	£310k	£395k	↑ 28%	150 events 23-24 vs. 138 events in 22-23 Higher yield (average spend in events higher year on year) New Events & Hospitality Manager

Year in Numbers 2022/23 vs. 2023/24



INDICATOR	2022 - 2023	2023 - 2024	% CHANGE	UPDATE
Organised sessions	2,051	3,136	↑ 53%	New courses funded by the ICS (health), St Neots Primary Care Network & additional PAYG sessions in community venues.
Attendances	22,395	31,457	↑ 40%	New courses & growth in PAYG sessions
Individual Participants	2,470	3,770	↑ 53%	Increased offer targeting more individuals
Memberships	187	315	↑ 68%	Active Lifestyles Platinum & Concessionary Pre-paid Options
Concession Pay & Play	750	1,337	↑ 78%	Individuals with discounted access to One Leisure
Volunteer Led Sessions	364	366	← 1% →	Funding remained static and slow recovery post Covid
Exercise Referral Clients	275	300	↑ 12%	Referrals increasing post Covid for first time.
Total Income	£186k	£267k	↑ 43%	Memberships, PAYG, Commissioned Activity and Grant Funding all increased in 2023/24.

Key Successes 2023 - 2024



Commissioned and endorsed the Built & Playing Pitch Strategies

Developed and finalised the independent Long Term Operating Model review



Successfully reopened Pure Spas at One Leisure St Neots & St Ives

Awarded **£750k** from Sport England for installation of Solar PV (**£700k**) & Poolhall glazing (**£50k**) at St Ives Indoor Leisure Centre (Phase 2)

PHYSICAL ACTIVITY HAS INCREASED BY 100,000 ATTENDANCES YEAR ON YEAR

£250K

Project to re-lay 3G pitch at St Ives Outdoor Centre

Supported Sawtry (Meridian Trust) in Phase 1 of Swimming Support Fund to gain

£38K

of funding

Recruitment



Activities Manager
Business Support & Compliance Manager
Events & Hospitality Manager

Successful CIL & HDC capital funding of

£300k

to re-lay hockey pitch at OLSIO

One Leisure membership architecture review and new membership

Key Successes 2023 - 2024



NEW CARDIOVASCULAR DISEASE AND FRAILTY PREVENTION PROGRAMMES (ICS FUNDED)

- Staying Active
- Over 60's Club
- Active for Life
- Golden Games
- Active for Health Xtra
- FitFuture

43

Healthy You beginners activities delivered with some courses transferring to mainstream One Leisure classes

New care home offer developed

6

Continued after 6-week trial

11

Total settings

25 Volunteer 'Wellbeing Walk' Leaders trained for a number of partners

615

Individuals have taken part in one of our courses for beginners, for healthy weight or to stay active (6, 9 or 12 weeks)

8 LEVEL 4 QUALIFICATIONS

Cancer & Exercise, Cardiac Rehab & Postural Stability instructor increasing resilience across the team of five staff

70% Completion rate for healthy weight programmes: Active for Health Lets Get moving



“
 I live alone and at times loneliness is my norm. I rarely get to just sit and chat and enjoy the company of others. Since attending I have felt more comfortable talking to people and feel my confidence has grown in initiating conversations. The club is making such a difference to my life and has become the highlight of my week.
 ”

“
 Before this course, I felt the leisure centre wasn't worth my monthly subscription as my body image wasn't fitting for the sports environment. I have always enjoyed fitness but took my foot off the gas to raise a family. I would like to thank HDC's Active Lifestyles Staff for giving me a great kickstart back into becoming more healthy and the lovely group I was introduced to. There are many different characters in there and I have become very fond of them all. I look forward to continuing to meet up, sharing our laughs and showing support for each other.
 ”

“
 I would just like to let you know how valuable I found the strength and balance sessions. As somebody who has lived her entire life with mobility difficulties that have been challenging, sometimes improving and sometimes being not so good, I have never found an exercise class I could access. Lots of the exercises could be done from a wheelchair, and he was so open to thinking about adaptations that allowed me to take part in a meaningful way. He also made the hour fly by.
 ”



“SINCE JOINING THE HEALTH ACTIVITIES, IT HAS BROUGHT THE JOY BACK TO MY LIFE, ENERGY LEVELS ARE IMPROVING, I'VE MADE FRIENDS, AND DISCOVERED A LOT OF EXERCISES I NOW ENJOY”
 ACTIVE FOR HEALTH PARTICIPANT



We Said - We Did



WE SAID

WE DID

Provide a medium term financial and operational plan for One Leisure	Launched the 2023-2024 One Leisure Business Strategy
Implement a framework to support commercial sales	Delivered a dedicated commercial sales management system
Complete long term operating model review for One Leisure	Commissioned & implemented an independent review of One Leisure
To develop and implement strategic reviews of all built and playing pitch assets across the District	Endorsed the Built & Playing Pitch Strategies
Identify opportunities to showcase and promote work of Active Lifestyles	Developed and launched a physical activity catalogue for Active Lifestyles
Implement hybrid business model at Burgess Hall and recruit Events and Hospitality Manager	Undertook a full commercial review of Burgess Hall & appointed dedicated Events & Hospitality Manager
Review opportunities to support commercial sustainability across One Leisure	Implemented programme review actions across health and fitness and swim school to support increased financial sustainability
Improve online member experience for joining One Leisure	Fully launched a new modernised online joining and booking platform

Challenging Operating Environment



Rises in Inflation

Customer Behaviours

Utility Costs

Health & Wellbeing

Cost of Living Crisis

Long Term Operating Model

Local Competition

Commercial Sustainability

Forward Plan 2024 - 2025



Action	Implementation Date
Execution of One Leisure short term operating model	April 2024
Implementation of the new One Leisure staff review structures	April 2024
Introduction of 2024-2025 annual price increase	April 2024
Introduce new operational and commercial dashboard to support service improvements	April 2024
Develop outline business cases for capital investment	April - December 2024
Implement new membership architecture & re-branding	May 2024
Commence procurement of One Leisure CRM system	May 2024
Deliver health & fitness capital investment works at St Neots & St Ives	July - August 2024
Commence the development of a new look One Leisure website	September 2024

Forward Plan 2024 - 2025



Action	Implementation Date
Develop the exercise offer for care homes, residential homes, and assisted living in the district (currently 11 settings ongoing) - Target 25 by March 2025	Ongoing
Attain 'Tier 2' status for 'Active for Health' (healthy weight project) and 'Active for Health 'Xtra' (CVD prevention project)	June 2024
Continue to develop the service's and wider HDC's relationship with 'health' including the Integrated Care System, Primary Care Networks, Secondary Care, clinical health services and specialist health services	Ongoing
Increase membership take up including Concessionary Membership Scheme and Undefeatables to eligible residents	Ongoing
To develop and implement an Active Lifestyles (Health) Business Plan and Strategy for 2024-2027 - in line with independent review recommendations	July 2024

QUESTIONS?